



To authorise the Finance, Resources and Fundraising (FRF) Committee to approve any actions necessary to achieve the budgeted surplus of income over expenditure in 2022-23 and 2023-24 (Minute 9.13)

To adopt as its Code of Governance the September 2021 version of the Association of  
(Minute 10.1)

To adopt a revised Governance Review Framework (Minute 10.1)

To agree that governors should not be asked to complete online questionnaires to assess the effectiveness of governance in 2021-22 (Minute 10.1)

To approve a programme of meetings for 2022-23 and a provisional programme for 2023-24 (Minute 10.1).

To approve a revised committee structure, subject to an amendment to the terms of reference of the Curriculum and Quality (CQ) Committee and to further consideration of possible overlaps between committee responsibilities (Minute 10.3)

To approve a Governor Engagement Programme for 2022-23 (Minute 10.5)

To re-appoint Debbie Ryle as a staff governor to serve until 31 July 2024 (Minute 11.1)

To appoint Jessie Peramal and Raymundo Zuñiga as external governors to serve until 31 July 2026 subject to satisfactory references and eligibility checks and to all governors having the opportunity to consider full details of their applications and of the conclusions of the interview panel (Minute 11.4)

To re-appoint James Ward as Lead Governor for Careers Education and Guidance (Minute 11.5)

To re-appoint Pedro Dias Ferreira and Nic Durston as joint Lead Governors for Development (Minute 11.5)

To re-appoint Gill Evans and Moyra Samuels as joint Lead Governors for ED&I (Minute 11.5)

To re-appoint Susan Lindsey as Lead Governor for Health, Safety and Sustainability (Minute 11.5)

To re-appoint Justine Brian as Lead Governor for Safeguarding (Minute 11.5)

To re-appoint Justine Brian and Leisha Fullick as Governor Reviewers (Minute 11.5)

To renew the existing Constitution of the Student Representative Bodies subject to review at any time and in any case not later than 31 July 2026 (Minute 11.6)

To approve the Equality, Diversity and Inclusion (ED&I) Action Plan for 2022-23, subject

(Minute 12.2)

To approve a revised set of KPIs and the proposed KPI targets for 2022-23 (Minute 13.1)

To approve the proposed External Audit Strategy for 2021-22, covering the financial

engagement and the assurance report on subcontracting controls (Minute 14.4)

To approve the proposed Internal Audit Plan for 2022-23 (Minute 14.4)

To provide a maximum of £550k for restructure costs in 2021-22 (Minute 17.6)

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## 1. Apologies for absence and quorum

The Clerk reported that no apologies had been received and that the meeting was quorate.

## 2. Welcome, introduction and declarations of interest

2.1. The Chair welcomed the Head of Student Services, who would be talking about his in the area of student engagement and student voice. She expressed regret that, because of the extreme weather conditions, the decision had been taken to hold this meeting by Teams and expressed the hope that it would be possible to hold all regular board meetings in-centre in 2022-23.



30 March 2020 Minute 1.2 Apologies for absence (recognition event)

5.2. The Board recorded its thanks to the CMEO for a successful Awards Evening on 5 July, which had provided an opportunity to thank past and retiring governors.

22 March 2021 Minute 8.1 College performance (KPI benchmarks)

5.3. The Board was pleased to note that the revised suite of KPIs (Item 13) incorporated more benchmarking, including against the sector benchmarks set by the FE Commissioner.

19 July 2021 Minute 13.1 Key performance indicators (student survey)

5.4. The Board noted that the Quality and Standards Committee had received a full report on the range of student surveys undertaken (see Item 12a) and that an alternative question was now being used to measure overall satisfaction (see Item 13).

13 December 2021 Minute 6.4 Matters arising (students with learning difficulties and disabilities (LDD))

5.5. The Board noted that a report on provision for students with LDD and the outcomes of their learning had been considered by the Quality and Standards Committee at its recent meeting. The minutes of that meeting (Item 12a on the agenda of this meeting) made clear that the Committee was broadly satisfied with the support provided to this group of students and with the attendance, retention and satisfaction rates recorded.

13 December 2021 Minute 11.4 Strategy implementation (leadership development)







to approve a programme of meetings for 2022-23 (noting the term dates) and a provisional programme for 2023-24.

10.2. The Board also

building on the recommendations from the External Review of Governance, including the identification of five priority areas that would be the focus of an Action Plan.

10.3. Turning to the proposals for a revised committee structure, governors concurred with the view expressed in the External Review (based directly on interviews with governors) that the FRF Committee had too wide a remit. Accordingly the Board approved the proposed structure, involving the establishment of new External Relations (ER) and People Committees and the removal of the prohibition on simultaneous membership of the FRF (in future, Finance, Resources and Sustainability (FRS)) and Audit Committees, subject to:

an amendment to the terms of reference of the Curriculum and Quality (CQ) Committee to recognise the existence of both FE and HE Quality Enhancement Plans (QEPs); and











